

**WEST HATCH HIGH SCHOOL - EVIDENCE OF ADDRESS FORM
FOR ENTRY IN YEAR 7 - SEPTEMBER 2024**

*** Please ensure you have completed your Local Authority Online Application ***

1. CHILD'S FORENAMES (*in full*): DATE OF BIRTH:
 SURNAME: GENDER: Male / Female (*please circle*)
 ADDRESS:
 (*Child's main residence as defined in the School Prospectus*)
 POSTCODE:
 Primary School: Phone Number:
2. Mother: (Mrs/Ms/Miss/Other) Forename Surname
 Home Telephone: Mobile Number:
 Email Address:

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 Father: (Mr/Other)) Forename Surname
 Home Telephone: Mobile Number:
 Email Address:

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3. Local Authority serving address of child's main residence: Epping Forest / Redbridge / Other
 (*please circle*)

4. Is the above property:

Rented ☐ Owned ☐ Other ☐

If you rent, please provide a copy of your tenancy agreement/recent statement

Tenancy From (date) To (date)

If OTHER, please provide full details.....

Please provide the following documents.

Original Council Tax Bill ☐ Two Original utility bills ☐ Child's Original Birth ☐
 (most recent) (dated within last 6 months) Certificate

e.g. Gas, Electric, Water - printed statements from online accounts accepted, TV licence, Driving Licence which includes current home address.

5. **Sibling Name(s):** The names of any brothers or sisters who are currently in Year 7-11, or Year 12, where the brother or sister completed their statutory education at this school:

Sibling Name	Relationship	Date of Entry	Year / House / Form

6. **DECLARATION:** I enclose the documents requested for my son/daughter, including a recent Original Council Tax Bill and Two recent Original Utility bills covering a period within the last six months. I declare the above facts to be true and understand and accept the admissions arrangements as outlined in the school's prospectus. I will provide any further documentation that the Governors of the Admissions Committee may request and understand that the Committee reserves the right to deem this application invalid, or to withdraw a place offered, if any information provided in this application proves to be inaccurate.

Signed (Parent): **Print Name:**

Date:

OUR CLOSING DATE IS FRIDAY 3rd NOVEMBER 2023: Your completed form and all original documents should be sent by post, preferably via Recorded Delivery, or brought into the school in person by this date. Your original documents will be photocopied and returned to you.

Contact: Admissions Secretary, West Hatch High School, High Road, Chigwell, Essex IG7 5BT
Telephone No: 0208 504 8216. Option 2
Email: admissions@westhatch.net

PLEASE NOTE This is not an application form; however, you must complete this form if you name West Hatch High School as one of your preferences on your Local Authority Common Application Form

To apply to your Local Authority go online to:

Essex County Council Residents
Website: www.essex.gov.uk
The deadline is 31/10/2023

London Borough of Redbridge Residents
Website: www.redbridge.gov.uk
The deadline is 31/10/2023
