

Attendance news

Please ensure that all student absences are reported by 8:30am, including emergency medical appointments. Parents are reminded that there is a dedicated absence line which can be called 24/7 to report a student's absence. Please call 020 8504 8216 option 1.

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If your child has been absent for more than three days due to illness, please supply medical evidence on their return to school. This can be GP Appointment card / Medical Certificate / Copy of Prescription.

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For safeguarding it is essential that the school has an up to date contact phone number. Please remember to inform the school should any numbers change. Please also ensure that there is a voicemail facility on at least one number.

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Parents are politely reminded not to book routine doctors and dentist appointments during the school day.

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Good punctuality is an essential life skill which should be established at an early age. Please ensure your child is on school site by 8.30am.

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Please remember that the school does not authorise term time absences unless the circumstances are deemed to be exceptional according to ECC guidelines.

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Reminder; if your child needs to leave school and sign out during the day, please ensure you send them in with a letter or note in their planner.